

# Individual Decision

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The attached report will be taken as an  
Individual Portfolio Member Decision on:

**Thursday, 17 January, 2013**

<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member</b>	<b>Page No.</b>
ID2424	<b>West Berkshire Forward Plan - February 2013 to May 2013</b>	Councillor Gordon Lundie	1 - 20



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## Individual Executive Member Decision

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<b>Title of Report:</b>	<b>West Berkshire Council Forward Plan - February 2013 to May 2013</b>
<b>Report to be considered by:</b>	Individual Executive Member Decision
<b>Date on which Decision is to be taken:</b>	17 January 2013
<b>Forward Plan Ref:</b>	ID2423

**Purpose of Report:** To advise Members and residents of items to be considered by West Berkshire Council over the next 4 months.

**Recommended Action:** That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

**Reason for decision to be taken:** It is a statutory requirement that a Forward Plan be produced.

**Other options considered:** Not applicable.

**Key background documentation:** Forward Plan.

Portfolio Member Details	
<b>Name &amp; Telephone No.:</b>	Councillor Gordon Lundie
<b>E-mail Address:</b>	<a href="mailto:glundie@westberks.gov.uk">glundie@westberks.gov.uk</a>

Contact Officer Details	
<b>Name:</b>	Moira Fraser
<b>Job Title:</b>	Democratic Services Manager
<b>Tel. No.:</b>	01635 519045
<b>E-mail Address:</b>	<a href="mailto:mfraser@westberks.gov.uk">mfraser@westberks.gov.uk</a>

## Implications

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<b>Policy:</b>	The Forward Plan details the Policies to be adopted by West Berkshire Council.
<b>Financial:</b>	The Forward Plan has no financial implications.
<b>Personnel:</b>	The Forward Plan has no personnel implications.
<b>Legal/Procurement:</b>	The Forward Plan has no legal or procurement implications.
<b>Environmental:</b>	The Forward Plan has no environmental implications.
<b>Property:</b>	The Forward Plan has no property implications.
<b>Risk Management:</b>	The Forward Plan has no risk management implications.
<b>Equalities:</b>	The Forward Plan is a publication of the Council available for all residents at the Council Office in Market Street and on the Council's website.

## Consultation Responses

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### Members:

<b>Leader of Council:</b>	Councillor Gordon Lundie – comments to be raised at signing
<b>Overview &amp; Scrutiny Management Commission Chairman:</b>	Councillor Brian Bedwell. – consulted at OSMC meetings
<b>Ward Members:</b>	All Members - Comments to be raised at signing.
<b>Opposition Spokesperson:</b>	Councillor Jeff Brooks. – comments to be raised at signing
<b>Local Stakeholders:</b>	The West Berkshire Forward Plan will be published the first working day after the Individual Decision is signed.
<b>Officers Consulted:</b>	Nick Carter, John Ashworth, Margaret Goldie, Heads of Service, Group Executives.
<b>Trade Union:</b>	Not sought.

<b>Is this item subject to call-in.</b>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval	<input type="checkbox"/>	
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>	
Delays in implementation could compromise the Council's position	<input type="checkbox"/>	
Considered or reviewed by O&SMC or associated Task Groups within preceding six months	<input type="checkbox"/>	
Item is Urgent Key Decision	<input checked="" type="checkbox"/>	

## Supporting Information

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### 1. Background

- 1.1 West Berkshire Council's Forward Plan, which is published monthly, sets out the key decisions that the Executive (either collectively or by Individual Executive Members) are expected to take over the next four months.
- 1.2 Key decisions are defined by the Government (Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2001) as:
- (i) Those which result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which the decision is related.
  - (i) Those which are significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Local Authority.
- 1.3 The introduction of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in September 2012 replaced the 2000 Executive Access to Information Regulations. As a consequence a requirement to publish a rolling forward plan at least 14 days before the start of each month has now been replaced by a requirement to publish 28 clear days' notice of any intended key decision. It should be noted that "clear days" means working days, from midnight to midnight, and excludes weekends and public holidays, so 28 clear days equates to around 5½ normal weeks.
- 1.4 On occasions, however, situations may arise where an urgent decision needs to be made in respect of an item that does not appear on the Forward Plan. There are two different ways in which this can be done:
- (i) the authority can take an urgent key decision without giving 28 days' notice where it is impracticable to give the full notice, provided that the authority gives at least five days' clear notice to all members of the Overview and Scrutiny management Commission, which can then call in the decision to check that it was genuinely urgent; or
  - (ii) where a key decision is so urgent there is not even time to give five clear days' notice, the authority can take the decision if the Chairman of the Overview and Scrutiny Management Commission has agreed that the key decision is urgent and cannot reasonably be deferred.
- 1.5 In relation to paragraph 1.4 (i), it has been necessary to add three items to the Forward Plan for the Executive meeting on 14 February 2013 which do not meet the 28 day requirement. These items are as follows:
- (i) EX2604 – Sandleford Park Supplementary Planning Document. This needs to be published on 18 February 2013 for a six week period of consultation and therefore needs to be considered at the Executive on 14 February 2013.
  - (ii) EX2602 – Compton Institute for Animal Health Supplementary Planning Document – again needs to be published before entering into a six week

period of consultation and therefore needs to be considered at the Executive on 14 February 2013.

- (iii) EX2605 – Berkshire-wide Procurement Arrangement for the “Superfast Berkshire” Project. The purpose of this item is to gain approval for the Berkshire Councils Collaboration Agreement for the Superfast Berkshire Project.

- 1.6 In addition The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 have introduced an entirely new requirement for the Council to publish 28 clear days’ notice of the intention to hold a private meeting (or part of a meeting) of the Executive. This 28 day notice must be reinforced by a five day notice which sets out the reasons for the meeting to be held in private, details of any propositions received as to why the meeting should be open, and the Council’s response. The response will be provided by the Monitoring Officer. The regulations again provide for an urgency procedure, under which the Council can decide the matter with shorter than 28 or five days’ notice, provided that it has first obtained the consent of the Chairman of the Overview and Scrutiny Management Commission.
- 1.7 Details of decisions that Full Council, the Governance and Audit Committee and the Personnel Committee are going to take are also included on the Forward Plan for ease of reference. It should, however, be noted that the new requirements only apply to Executive meetings.
- 1.8 The Work Programme of Overview and Scrutiny Management Commission and its Sub-Committees is attached as a separate document.
- 1.9 Publication of the Forward Plan remains a statutory requirement of the Local Authority. The Forward Plan, any General Exception Decisions Notices and Notices of Private Decisions have to be available for inspection and also has to be published on the Council’s website.

## **Appendices**

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Appendix A – West Berkshire Council Forward Plan – February 2013 to May 2013

Appendix B – Overview and Scrutiny Management Commission and Sub-Committee Work Programme.

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# West Berkshire Council Forward Plan

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# West Berkshire Council Forward Plan – February 2013 to May 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>FEBRUARY 2013</b>											
ID2588	<b>Consultation Policy</b> <i>Approval of the final Policy following consultation</i>	ID	01/02/13	Resources	Jason Teal	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal		TBC			01 February 2013
ID2437	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/02/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		01 February 2013
ID2449	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/02/13	Environment	Paula Amorelli	Planning, Property, Highways, Transport		TBC	Local Members and Stakeholders		01 February 2013
GA2552	<b>Internal Audit - Interim Report for 2012/13</b>	GA	11/02/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health and Safety, Pensions, Human Resources					01 February 2013
ID2425	<b>West Berkshire Forward Plan - March 2013 to June 2013</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/02/13	Resources	Moira Fraser (2045)	Leader of Council		06/02/13	All Members, published on website for local residents	Not subject to call in.	01 February 2013
EX2591	<b>Community Right to Bid</b>	EX	14/02/13 EX	Resources	Andy Day						01 February 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

<b>KEY:</b>	
ID =	Individual Executive Member Decision
EX =	Executive
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S =	Standards Committee
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# West Berkshire Council Forward Plan – February 2013 to May 2013

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EX2491	<b>Schools Place Strategy 2013-2018</b> <i>To determine a strategy for managing school organisation and ensure that there are sufficient school places to meet overall demand; there are sufficient school places in the right locations to meet demand; the provision of school places are managed in a cost effective manner.</i>	EX	14/02/13 EX	Communities	Caroline Corcoran	Children & Young People, Youth Service, Education		06/02/13	Schools, relevant Council Officers		01 February 2013
EX2549	<b>Social Fund</b> <i>To provide information about the transfer of parts of the Social Fund to the Council from the Department for Works &amp; Pensions and how we will manage these funds.</i>	EX	14/02/13 EX	Communities	Jo England	Finance, Economic Development, Health & Safety, Pensions, Human Resources		09/01/13			01 February 2013
EX2575	<b>Response to the Scrutiny Review into the Response to Domestic Abuse in West Berkshire</b> <i>For the Executive to consider the recommendations from the scrutiny review into domestic abuse and to resolve accordingly.</i>	EX	14/02/13 EX	Resources	Susan Powell	Health and Wellbeing, Community Safety					01 February 2013
EX2579	<b>Adoption of the Tenancy Strategy</b> <i>For Executive to approve and adopt the Tenancy Strategy for West Berkshire</i>	EX	14/02/13 EX	Communities	Mel Brain	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal					01 February 2013

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EX2480	<b>Finance Report - Quarter 3</b>	EX	14/02/13 EX	Resources	Joseph Holmes	Finance, Economic Development, Health & Safety, Pensions, Human Resources					01 February 2013
EX2583	<b>Supplementary Planning Document - Delivering Investment from Sustainable Development</b> <i>To consider updates and amendments to the Developer Contributions Planning Policy prior to 4 weeks public consultation</i>	EX	14/02/13 EX	Environment	Caroline Walsh	Planning, Property, Highways, Transport					01 February 2013
EX2584	<b>Community Infrastructure Levy - Preliminary Draft Charging Schedule</b> <i>To consider and approve the Preliminary Draft Charging Schedule prior to public consultation</i>	EX	14/02/13 EX	Environment	Caroline Walsh	Planning, Property, Highways, Transport					01 February 2013
EX2602	<b>Compton Institute for Animal Health Supplementary Planning Document</b> <i>To consider the draft Supplementary Planning Document and agree that it is published for a 6 week period of public consultation</i>	EX	14/02/13 EX	Environment	Sarah McCullough	Planning, Property, Highways, Transport					01 February 2013
EX2604	<b>Sandleford Park Supplementary Planning Document</b> <i>To consider the draft Supplementary Planning Document and agree that it is published for a 6 week period of public consultation</i>	EX	14/02/13 EX	Environment	Liz Alexander	Planning, Property, Highways, Transport					01 February 2013

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EX2605	<b>Berkshire-wide Procurement Arrangements for the “Superfast Berkshire” Project</b>	EX	14/02/13 EX	Resources	Kevin Griffin	Council Strategy & Performance, Housing, ICT, Corporate Services, Strategic Support, Legal					01 February 2013
<b>MARCH 2013</b>											
ID2438	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/03/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		01 March 2013
ID2450	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/03/13	Environment	Paula Amorelli	Planning, Property, Highways, Transport		TBC	Local Members and Stakeholders		01 March 2013
ID2601	<b>Public Rights of Way Case Programmes</b> <i>To request approval for the rights of way case programmes for path orders, maintenance/improvement and enforcement.</i>	ID	01/03/13	Environment	Elaine Cox	Environment, ‘Cleaner Greener,’ Public Protection, Customer Services, Culture & Leisure					01 March 2013
ID2608	<b>Traffic Management and Road Safety Programme 2013/14</b>	ID	01/03/13	Environment	Andrew Garratt	Planning, Property, Highways, Transport		TBC			01 March 2013

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ID2609	<b>Annual Highway Improvement Programme 2013/14</b> <i>To seek the approval of the Executive Member for Planning, Property, Highways, Transport to implement and proceed with the draft Annual Highway Improvement Programme for 2013/14</i>	ID	05/03/13	Environment	Melvyn May	Planning, Property, Highways, Transport					01 March 2013
C2503	<b>Capital Strategy and Programme 2013-2018</b> <i>To agree the Capital Strategy and Programme for the next five years.</i>	C	14/02/13 EX 05/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health and Safety, Pensions, Human Resources					01 March 2013
C2504	<b>Medium Term Financial Strategy (MTFS) 2013-17</b> <i>To agree the Council's Strategy for the next four years.</i>	C	14/02/13 EX 05/03/13 C	Resources	Joseph Holmes	Finance, Economic Development, Health and Safety, Pensions, Human Resources					01 March 2013
C2502	<b>Revenue Budget: 2013-14</b> <i>To consider and recommend to Council the 2012-13 revenue budget.</i>	C	14/02/13 EX 05/03/13 C	Resources	Nick Carter/ Andy Walker/ Robert O'Reilly	Finance, Economic Development, Health and Safety, Pensions, Human Resources					01 March 2013

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C2506	<b>Borrowing Limits and Annual Investment Strategy 2013/14</b>	C	14/02/13 EX 05/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health and Safety, Pensions, Human Resources					01 March 2013
C2544	<b>Council Strategy Refresh 2013/14</b> <i>To update the Council Strategy 2013-2017.</i>	C	14/02/13 EX 05/03/13 C	Resources	Jason Teal	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal		06/02/13			01 March 2013
C2597	<b>Statutory Pay Policy Statement</b> <i>To present a pay policy statement to be published from 1<sup>st</sup> April 2013 for approval</i>	C	05/03/13 C 18/02/13 PC	Resources	Jane Milone	Finance, Economic Development, Health and Safety, Pensions, Human Resources			Corporate Board, Heads of Service		01 March 2013
C2581	<b>Health and Wellbeing Strategy</b> <i>To adopt the West Berkshire Health and Wellbeing Strategy.</i>	C	05/03/13 C	Resources	Andy Day	Health and Wellbeing, Community Safety			Health and Wellbeing Board, PCT, CCGs and other stakeholders		01 March 2013
ID2426	<b>West Berkshire Forward Plan – April 2013 to July 2013</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/03/13	Resources	Moira Fraser (2045)	Leader of Council		06/02/13	All Members, published on website for local residents	Not subject to call in.	01 March 2013

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EX2590	<b>District Profile</b>	EX	21/03/13 EX	Resources	Jenny Legge	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal					01 March 2013
EX2537	<b>Key Accountable Measures and Activities 2012/13. Update on progress: Q3 outturns</b>	EX	21/03/13 EX	Resources	Jason Teal	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal					01 March 2013
EX2580	<b>Adoption of the Homelessness Review and Homelessness Strategy 2013-2018</b> <i>For Executive to approve and adopt the Homelessness Review and Homelessness Strategy 2013-2018 for West Berkshire</i>	EX	21/03/13 EX	Communities	Mel Brain	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal					01 March 2013
EX2606	<b>Public Health Transition Report</b>	EX	21/03/13 EX	Resources	Andy Day	Council Strategy & Performance, Housing, ICT, Corporate Services, Strategic Support, Legal					01 March 2013

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EX2610	<b>WBC/BBOWT Partnership for the Future Management of the WBC Countryside Estate</b>	EX	21/03/13 EX	Environment	Paul Hendry	Environment, 'Cleaner Greener', Public Protection, Customer Services, Culture & Leisure					01 March 2013
<b>APRIL 2013</b>											
ID2439	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/04/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		01 April 2013
ID2451	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/04/13	Environment	Paula Amorelli	Planning, Property, Highways, Transport		TBC	Local Members and Stakeholders		01 April 2013
ID2607	<b>Parking Amendment No. 13</b>	ID	01/04/13	Environment	Andrew Garratt	Planning, Property, Highways, Transport		TBC			01 April 2013
ID2427	<b>West Berkshire Forward Plan - May 2013 to August 2013</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	11/04/13	Resources	Moira Fraser (2045)	Leader of Council		03/04/13	All Members, published on website for local residents	Not subject to call in.	01 April 2013
<b>MAY 2013</b>											

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ID2440	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/05/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		01 May 2013
ID2452	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/05/13	Environment	Paula Amorelli	Planning, Property, Highways, Transport		TBC	Local Members and Stakeholders		01 May 2013
EX2532	<b>Financial Performance Report Year End</b> <i>To inform Members of the latest financial performance of the Council.</i>	EX	09/05/13 EX	Resources	Joseph Holmes	Finance, Economic Development, Health & Safety, Pensions, Human Resources					01 May 2013
C2508	<b>Standards Committee Annual Report 2012/13</b> <i>To inform Members and residents of the activity undertaken by the Standards Committee over the past Municipal Year.</i>	C	14/05/13 C	Resources	Moira Fraser	Chairman of the Standards Committee					01 May 2013
C2512	<b>Appointment and Allocation of Seats on Committees</b> <i>To consider the appointment of and allocation of seats on Committees and associated bodies for the 2013/14 Municipal Year and to agree the Council's Policy Framework for 2013/14.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council					01 May 2013
C2509	<b>Election of Chairman for the Municipal Year 2013/14</b> <i>To elect a Chairman of the Council for the 2013/14 Municipal Year.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council					01 May 2013

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C2510	<b>Appointment of Vice Chairman for the 2013/14 Municipal Year</b> <i>To appoint a Vice Chairman for the 2013/14 Municipal Year.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council					01 May 2013
C2511	<b>Announcement of Executive</b> <i>To receive notification from the Executive Leader on the Members appointed to the Executive.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council					01 May 2013
ID2428	<b>West Berkshire Forward Plan - June 2013 to September 2013</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/05/13	Resources	Moira Fraser (2045)	Leader of Council		08/05/13	All Members, published on website for local residents	Not subject to call in.	01 May 2013

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PC =	Personnel Committee

## OVERVIEW & SCRUTINY MANAGEMENT COMMISSION WORK PROGRAMME 2012/13

Reference	Subject/purpose	Methodology	Expected outcome	Review Body	Dates	Lead Officer(s)/ Service Area	Portfolio Holder(s)	Status: In Progress Completed	Comments
OSMC/11/105	<b>Dignity and Nutrition – CQC Standards</b> To review the standards of dignity and nutrition in local hospitals - survey evidence to be provided by West Berkshire LINK (HealthWatch).	To survey and hold focus groups detailing information		HSP	Start: July 2011 End: March 2013	LINK, Age UK	Cllr Graham Jones	In Progress	Additional survey of the Royal Berkshire Hospital outpatients being undertaken in October 2012. Update from LINKs required at March 2013 meeting.
OSMC/11/107	<b>Update on the Health Service in West Berkshire</b>	To update members on the changes to Health Service in West Berkshire	Monitoring item	HSP	Ongoing	Julie Curtis - Interim Director Joint Commissioning	Cllr Graham Jones	In Progress	Julie Curtis to be contacted about attendance at the next meeting.
OSMC/11/119	<b>Continuing Healthcare (CHC)</b> To examine the operation of the NHS CHC scheme in the NHS Berkshire West area	In meeting review		HSP	Start: Jan 2012 End: March 2013	Jan Evans – 2736 Adult Social Care	Cllr Graham Jones	In Progress	Monitoring of the CHC independent review action plan. Update against actions required at next meeting.
OSMC/12/122	<b>Home Care</b> To understand and critically appraise the processes in place for the provision of Home Care.	TBD		HSP	Start: TBD End: TBD	Jan Evans–2736 Adult Social Care	Councillor Joe Mooney	To be scheduled	The remit of review work to be explored with June Graves/Jan Evans in October 2012.
OSMC/12/133	<b>PCT Quality Handover</b> To examine the PCT's arrangements for the handover of its quality responsibilities to Clinical Commissioning Groups	In meeting review	Members satisfied with arrangements	HSP	Start: March 2013 End: March 2013	Sam Oloropec, PCT	Cllr Graham Jones		Presentation to be made at March 2013 meeting.
OSMC/12/143	<b>Adult Social Care Eligibility Criteria</b> To conduct a review of the Council's Fair Access to Care Services policy			HSP	Start: December 2012 End: June 2013	Jan Evans–2736 Adult Social Care	Councillor Joe Mooney	In Progress	Terms of Reference for the review agreed to take place across five sessions.
OSMC/09/02	<b>Performance Report for Level One Indicators</b> To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action.	In meeting review with information supplied by, and questioning of, lead officers.	Monitoring item	OSMC	Start: each Q End:	Jason Teal – 2102 Policy & Communication	Councillor Roger Croft	In Progress	Quarterly item. Q2 2012/13 to January meeting
OSMC/11/129	<b>Housing Allocations policy</b> To contribute to the development of a new policy	In meeting policy development supported by task group and individual Member activity.		OSMC	Finish Feb 2013	Mel Brain - 2403 Social Care Commissioning and Housing	Councillor Roger Croft	In Progress	- Added to work programme at the 10 January 2012 meeting, following a suggestion by Corporate Board - Following consultation exercise by Housing Service, expected to return to OSMC in early 2013
OSMC/12/128	<b>Youth Justice</b> To review the outcomes being achieved following the changes made to police interventions with young people and the resultant drop in people entering the youth justice system.	In meeting review with information supplied by, and questioning of, lead officers.		OSMC	Start: TBD End: TBD	Susan Powell, Robin Rickard	Councillor Graham Jones	To be scheduled	- Item raised in response to performance reported at Q2 2011/12. See agenda and minutes of 21/02/12.

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OSMC/12/130	<b>Consultation</b> The effectiveness of consultation undertaken by the Council	Task group review with information supplied by, and questioning of, lead officers and external partners.		OSMC	Start: TBD End: TBD	Jason Teal – 2102 Strategic Support	Councillor Roger Croft	To be scheduled	Item incorporated at OSMC meeting of 2012-04-17
OSMC/12/135	<b>Annual target setting</b> To examine the annual targets being set for 2013/14.	Task group working directly with PM officers	Annually recurring	OSMC	Start: September End:	Jason Teal – 2102 Strategic Support	Councillor Roger Croft	In Progress	Independent work, unsupported by scrutiny officers. Output directly into the following year's Council Plan.
OSMC/12/139	<b>Schools and early years</b> To contribute to the development of the strategy for managing school organisation that ensures there are sufficient school places and in the right locations to meet demand	in meeting review		OSMC	Start: 26/02/13 End: 26/02/13	Ian Pearson - 2729 Head of Education	Councillor Irene Neill	In Progress	Agreed at the meeting of 18 September 2012
OSMC/12/140	<b>Schools Performance</b> To discuss progress in school performance, particularly in English and Mathematics.	in meeting review		OSMC	Start: TBD End: TBD	Ian Pearson - 2729 Head of Education	Councillor Irene Neill	To be scheduled	- Item incorporated at OSMC meeting of 30/10/12. - Schedule for early 2013.
OSMC/09/57	<b>Revenue and capital budget reports</b> To receive the latest period revenue and capital budget reports To consider any areas of concern.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Latest report to each meeting	Andy Walker – 2433 Finance	Councillor Alan Law	In Progress	May lead to areas for in depth review.
OSMC/09/63	<b>Establishment Reports</b> To receive the latest report on the changes to the Council's establishment.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Consider quarterly reports. Q1/3 summary rept. Full rept for Q2/4	Robert O'Reilly – 2358 Human Resources	Councillor Alan Law	In Progress	May lead to areas for in depth review. Q1 - October. Q2 - Feb (following Exec in Jan)
OSMC/11/110	<b>Energy Saving</b> To review the Council's policies and procedures for Energy Saving.	In a meeting review the Council's procedures to Energy Saving		RMWG	Start: April 2014 End: April 2014	Adrian Slaughter	Councillor Hilary Cole	Complete	Completed in April 2012. Review to be undertaken in April 2014.
OSMC/11/111	<b>Risk Register</b> To scrutinise individual items on the Risk Register on an annual basis. Annual recurrence	In meeting review and scrutinise individual items on Risk Register.	Monitoring item	RMWG	Start: TBD End: TBD	Ian Priestley	Councillor Roger Croft	To be scheduled	Annual Item for November
OSMC/11/112	<b>Medium Term Financial Strategy</b> To review the role and format of the MTFS Annual recurrence	In meeting review of the MTFS		RMWG	Start: Oct 2013 End: Oct 2013	Andy Walker	Councillor Alan Law		Annual item for October

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OSMC/11/113	<b>Procedures for Blue Badge Holder</b> To review the operation of the new procedures, criteria and rules of use for Blue Badge holders following the introduction of them in January 2012.	In meeting review		RMWG	Start: 5 Feb 2013 End: 5 Feb 2013	Mark Edwards	Councillor Keith Chopping	In Progress	Requested by RMWG on 26 July 2011
OSMC/12/144	<b>Shaw House</b> To understand the utilisation and income generated	In meeting review		RMWG	Start: Feb 2013 End: Feb 2013	Steve Broughton - 2837 Head of Culture & Environmental Protection	Councillor Hilary Cole	Scheduled	Item incorporated at OSMC meeting of 11/12/12.
OSMC/12/145	<b>Risk Register</b> Examination of the management of risk for internal resources	In meeting review		RMWG	Start: Feb 2013 End: TBD	Ian Priestley - 2253 Chief Internal Auditor	Councillor Alan Law	Scheduled	- Item incorporated at OSMC meeting of 11/12/12. - Initial meeting to identify specific items for further, more detailed, examination.

**Key:**

OSMC Overview and Scrutiny Management Commission  
 RMWG Resource Management Working Group  
 HSP Health Scrutiny Panel

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